

Contract Discrepancy Report			
Contract No.		Report No. for this Discrepancy:	
Contractor/Manager's Name:		From: (Name of Project Officer)	
Dates			
Prepared:		Returned by Contractor:	Action Complete:
Discrepancy or Problem:			
Signature of Contracting Officer:			
To: (Contracting Officer)		From: (Contractor)	
Contractor Response as to Cause, Corrective Action and Actions to Prevent Recurrence (Attach Continuation Sheet if Necessary)			
Signature of Contractor Representative:			Date:
Government Evaluation:			
Government Actions:			
Close Out			
	Name-Title	Singature	Date
Contractor Notified			
Project Officer			
Contracting Officer			